



RENTAL AMENITIES & POLICIES

~PARK RENTALS OCCUR FROM APRIL 1 – OCTOBER 15, ANNUALLY~

TOWN HALL RENTAL - RATE: Barry County Resident - \$75.00 for four (4) hours, \$35.00 for each additional hour. Non resident, \$100.00 for four (4) hours, and \$50.00 for each additional hour.

AMENITIES:

1. The Town Hall has electricity but no heat (wood stove only). Parking is available in Upjohn Lot or Event Green.
2. The Town Hall will accommodate a maximum of:
 - * Fifty (50) people seated at tables.
 - * Sixty Eight (68) people seated without tables.
3. Restrooms are located in the small Stone building at the end of Main Street. If you have any problems during your rental, contact the Security/Maintenance on the Park grounds.
4. The atmosphere of an early rural Michigan village is preserved by not placing barriers between the artifacts and our visitors. Please do not open closed cupboards within this facility.
5. Temporary signs may be erected on Charlton Park grounds, either at the main gate, the ticket booth, or at your rental site, signs can be on a wood or wire frame to be put in the ground and must be removed at the end of your visit. **Use of tacks, staples and nails prohibited.**

POLICIES:

1. **SMOKING AND ALCOHOL ARE PROHIBITED** in the Town Hall.
2. Food and non-alcoholic beverages **are allowed** with the **rental of the Town Hall**, but **visitors are not allowed** to bring these items into the Village buildings, Museum or Gift Shop.
3. All items displayed on shelves and counters **are museum artifacts**. Please do not handle or move these artifacts.
4. Modern Vehicles - The Village recreates life in early rural Michigan, when horse, buggies and wagons stood in front of homes and businesses. Please help us to preserve our historic village ambiance and visitor safety by parking in designated areas, so that other visitors may appreciate history. **NO** modern vehicles are allowed to be driven into or through the Village in order to preserve the Village and for the safety of visitors.
5. All children must be accompanied by an adult while visiting the Village, Museum and Gift Shop.

Charlton Park Driving Directions and Map

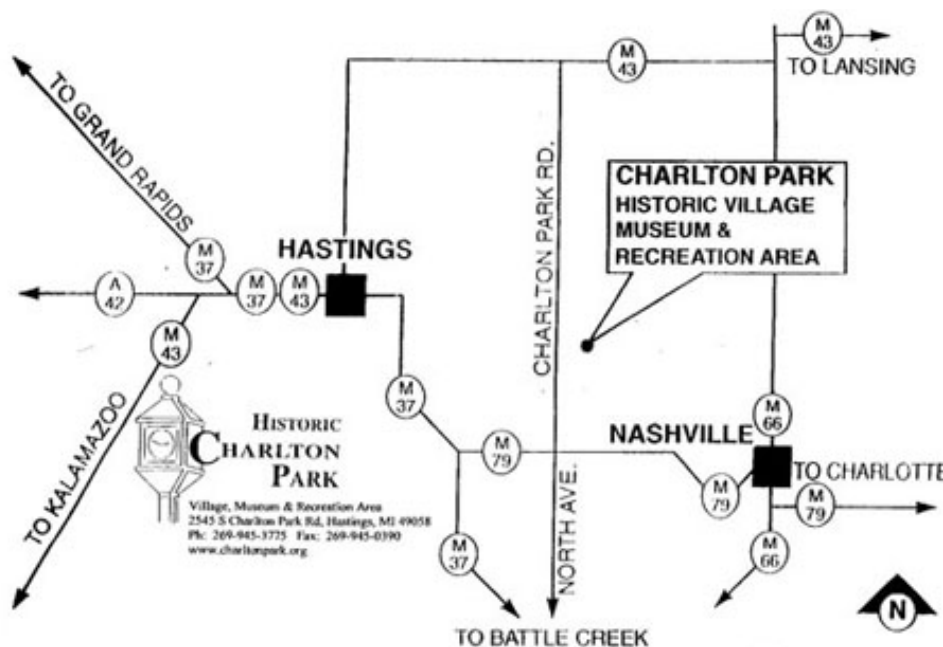
From the Grand Rapids area: Travel southbound on Broadmoor (M-37) to downtown Hastings, turn right on Broadway, left on Green St., and right on Hanover at the blinking light. A mile later, take a left onto eastbound M-79, past the red barn on the left. A mile down M-79 take a left at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.

From the Kalamazoo area: Travel M-43 to M-37 in Hastings. Turn right on Broadway, left on Green St., and a right on Hanover at the blinking light. A mile later, take a left onto eastbound M-79, past the red barn on the left. A mile down M-79 take a left at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.

From the Battle Creek area: From M-37: Travel north on M-37, turn right onto eastbound M-79, take a left at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge. From M-66: Go North on M-66, turn left on westbound M-79, take a right at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.

From the Charlotte area: Travel M-70/E. Lawrence Ave., turn right on M-66/M-79, turn left on westbound M-79 when M-66 continues. Take a right at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.

From the Lansing area: Travel I-96 East to I-69 South. Take exit 61 towards I-69-BR/Charlotte. Turn right on M-79/Lansing Rd. Turn right on M-79/M-66. Turn left on M-79 when M-66 continues on. Take a right at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.





Village, Museum & Recreation Area
2545 S. Charlton Park Rd. Hastings, MI 49058
269-945-3775
www.charltonpark.org

FACILITY RENTAL CONTRACT

DATE OF RENTAL: ___/___/___

NUMBER OF PEOPLE EXPECTED: _____

ARRIVAL TIME: _____

DEPARTURE TIME: _____

FACILITY (CHECK THOSE THAT APPLY): Church & Church Basement (\$500-\$600) _____ Church Basement Only (4 Hours \$75-\$100) _____

Pavilion 1-220 Guests (\$150-\$200) _____ Pavilion 220+ Guests (\$300-\$400) _____ Mini Shelter East (\$75-\$100) _____

Mini Shelter West (\$75-\$100) _____ Walnut Grove (\$150-\$200) _____ Village Green (\$500-\$600) _____

Township Hall (4 Hours \$75-\$100) _____ Gas & Steam Barn (\$1,300-\$1,500) _____ Beer/Wine Permit (\$50) _____

Extra Hours at Church Basement or Township Hall (\$35-\$50 per hour: See rental packet)# _____ x \$35-\$50=\$ _____

Hours at Park After Close (\$30/each) # _____ x \$30 =\$ _____

Moving Picnic Tables or Additional Picnic Tables (\$15/each \$150 Max) # _____ x \$15 =\$ _____

TOTAL RENTAL FEE(S) ENCLOSED: \$ _____

GROUP NAME TO REFER TO AT PARK: _____

ACTIVITY: Wedding _____ Reception _____ Company Picnic _____ Family Reunion _____ Other _____

Contact Person at Rental Site: _____

Email Address: _____

Address: _____ Zip Code REQUIRED & MUST MATCH PAYMENT: _____

Daytime Phone Number: (_____) _____ Evening Phone: (_____) _____

Additional Rental Information: _____

INDEMNIFICATION AGREEMENT

I, _____, agree to defend and indemnify and hold harmless Charlton Park and the County of Barry from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from Charlton Park and the County of Barry sustained by any person whomsoever and which the performance of the contract and regardless of which claim, demand damage, loss, cost of expense is caused in whole or in part by the negligence of the undersigned, or by third parties or by the agents, servants, employees, or factors of any of them.

CANCELLATION POLICY: Payment is due to Charlton Park, postmarked no later than seven (7) working days from date of reservation was placed. Failure to meet postmarked date will automatically result in cancellation of your reservation. If payment is received by date, and reservation is cancelled at least six months prior to reservation date, reservation fee will be refunded. Otherwise, no refunds are given.

I have read and agree to the rules contained in this Rental Site Reservation/Alcohol Permit Rules. Your signature is provided by typing your name and the date.

Signature _____ Date _____

PLEASE RETURN THIS FORM WITH YOUR PAYMENT. PAY ONLINE AT https://www.govpaynow.com/gps/user/plc/7997 OR MAIL CHECK OR MONEY ORDER TO PARK USING ADDRESS ABOVE