

Historic Charlton Park: Village Museum & Recreation Area
“Adopt a Building or Landscape”
Application

Date: _____ Year for adoption: _____

Applicant Name or Group Name: _____

Building you want to adopt: _____

Contact Person for your group: _____

Phone: _____ Cell Phone: _____

E-Mail: _____

The following items will be needed to be submitted with your application:

- Historical Research for your plan proposal for landscaping changes for the building you wish to adopt. List also your resources for your research.
- Budget amount or donation list that you have researched for the plant materials or hardscape materials for your project.
- Picture or sketch for review.
- Expected assistance from Park staff.
- Any other considerations needed.

By submitting this application and pending approval by the Charlton Park Board, Facilities/Building Committee- Adopt a Building Chairperson, you are agreeing to provide the following:

- You/your group are “adopting” the building for a year, which begins Jan. 1st to Dec. 31st.
- You/your group will be providing installation of your proposed landscape plan upon approval.
- You/your group will provide all maintenance and care of your building landscape through your term of adoption.
- You/your group must provide care information sheets to be included into a care manual for your building within one month from completion of your project.
- The care book becomes the property of the Park and can be used for another group that may adopt care after you have fulfilled your adoption term OR you may wish to continue to adopt by putting in your application for the following year.
- You/your group care of your building must coordinate with scheduled events at the park so you will need to work closely with the Park representative.
- Any changes or modifications to initial proposal must be submitted to the “Adopt a Building” Chairperson for approval before any action may be taken.

Approved By: _____ Date: _____

Return Application to : Historic Charlton Park, c/o Adopt a Building/Landscape, 2545 S. Charlton Park Rd., Hastings, MI 49058

Questions: Call the Park office at 269-945-3775, or e-mail adopt@charltonpark.org