



RENTAL AMENITIES & POLICIES

~PARK RENTALS OCCUR FROM APRIL 1 – OCTOBER 15, ANNUALLY~

PAVILION RENTAL – RATE: Barry County Resident- \$150.00 for 1-220 Guests, \$300.00 for 220+ Guests, per day. Non resident: \$200.00 for 1-220 Guests and \$400.00 for 220+ Guests, per day.

AMENITIES:

1. Parking is available in front of the Pavilion, and in the grassy area/ball diamond on either side of the structure.
2. The flush toilets and drinking fountain located under the Pavilion are cleaned and stocked the morning of your rental and only unlocked when the first member of your rental party arrives. If you have any other problems, contact the Park Security/Maintenance or Park Office.
3. Electric Lights & electric outlets are available at Pavilion.
4. There are twenty two (22) tables under the pavilion, seating ten (10) people each. This will accommodate two hundred twenty guests (220) easily. If tables are moved out of the Pavilion by lessee, lessee is responsible for moving them back. If you request Picnic tables to be moved in or out of the Pavilion to accommodate your needs, there is a \$15.00 per table fee (\$150 maximum). This service must be scheduled at least five (5) business days in advanced. Time to be arranged by Park Office. **Park is not responsible for damage or loss to lessee's items.**
5. The large round fire pit has a grate for your use. If you are cooking on the fire pit, please bring your own charcoal (it takes a lot)! Firewood is available upon request.
6. The use of the ball diamond is included in the Pavilion rental at no extra charge
7. Visiting the Village on a non-special event day is free. On special event days, everyone will be charged event fee to enter the Village at the ticket booth.
8. Volleyball & Horseshoes– A volleyball net and Horseshoe Stakes are available for use at the Pavilion, upon request. Lessee brings the volleyball and horseshoes.
9. Temporary signs may be erected on Charlton Park grounds, either at the main gate, the ticket booth, or at your rental site, signs can be on a wood or wire frame to be put in the ground and must be removed at the end of your visit. **Use of tacks, staples and nails at the structure is strictly prohibited.**

POLICIES:

1. Barry County Ordinance **prohibits liquor** in the Park, **along with glass beverage containers**. Keg/Can beer and/or box wine **will be allowed by permit only**. The Keg/Can Beer/Wine Permit fee is \$50.00. (See Site Rules Below).

2. Tents – Due to underground utilities, if you desire to pitch a tent at your rental site, Charlton Park Staff **must approve the location in advance of your rental**. Tent set-up and tent tear-down must be completed on your rental day (no sooner than 8:00 am and no later than 8:00 pm, or one hour prior to dusk, on the same day). **Park is not responsible for damage or loss to lessee's items.**

KEG/CAN BEER & WINE SITE RULES & PERMIT POLICIES:

1. The casual consumption of alcoholic beverages is not allowed at the beach, picnic area, parking lots, playgrounds, boat launch or in Village buildings or grounds. Keg/Can Beer and Wine permits issued to users are limited to the **immediate area of rental. Immediate area is defined as the site itself, and approximately a seventy-five (75) foot radius around the rental site.**
2. Beer/Wine Permits are issued only for the areas indicated on the form. Charlton Park reserves the right to limit the number of permits issued in the Park per day. Charlton Park reserves the right to limit the number of permits issued per year to any group or persons.
3. Permit is valid during regular Park hours. Charlton Park reserves the right to monitor activities where beer and wine are consumed. If the privilege is abused, future use will be prohibited. Any abuse will be documented. Charlton Park may immediately revoke a permit if rules are not followed, if individuals or groups are intoxicated, creating a problem, or disturbing other Park guests. This may include being asked to leave the Park.
4. Minors shall not be allowed to possess or consume beer, wine or alcohol. It shall be the responsibility of the Lessee and the group as a whole to insure that the behavior and actions of all individuals associated with the group follow the rules. Permit holders shall be responsible and shall pay any damages to Charlton Park or any others, for any nuisance made or suffered.
5. **Glass beverage containers are prohibited in the Park.** Glass containers of wine and champagne will be allowed during weddings at the head table only. Boxed wine, keg and canned beer is allowed. **Beer bottles are prohibited on the grounds of Charlton Park.** The keg shall be kept as inconspicuous as possible.
6. All liability is assumed by the renting party(s) when distributing alcohol. Individuals or groups may want to first check with their insurance provider, home owner's policy, additional coverages, and/or additional insurance if serving alcohol.

Charlton Park Driving Directions and Map

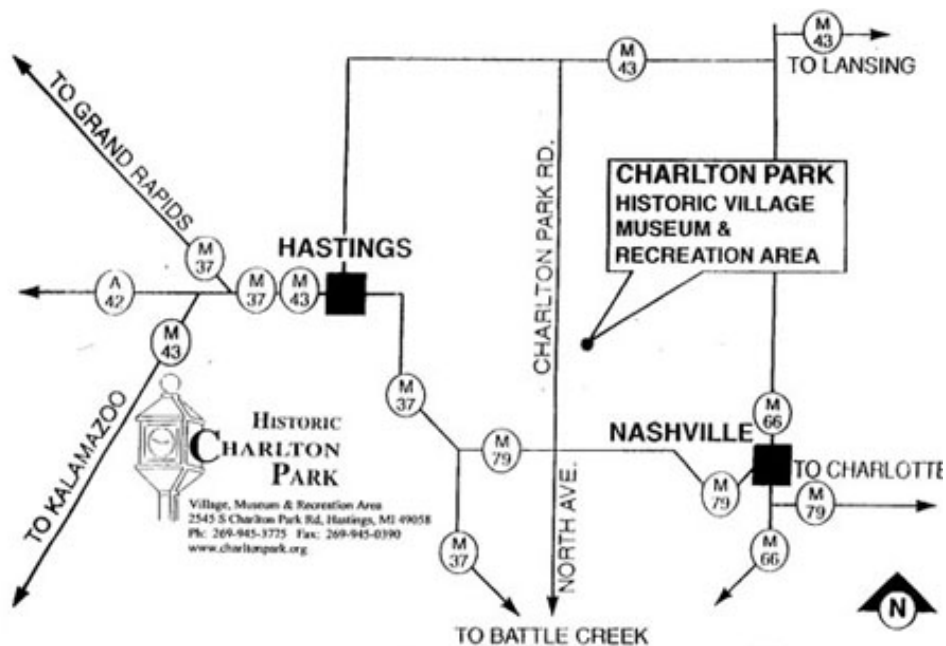
From the Grand Rapids area: Travel southbound on Broadmoor (M-37) to downtown Hastings, turn right on Broadway, left on Green St., and right on Hanover at the blinking light. A mile later, take a left onto eastbound M-79, past the red barn on the left. A mile down M-79 take a left at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.

From the Kalamazoo area: Travel M-43 to M-37 in Hastings. Turn right on Broadway, left on Green St., and a right on Hanover at the blinking light. A mile later, take a left onto eastbound M-79, past the red barn on the left. A mile down M-79 take a left at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.

From the Battle Creek area: From M-37: Travel north on M-37, turn right onto eastbound M-79, take a left at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge. From M-66: Go North on M-66, turn left on westbound M-79, take a right at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.

From the Charlotte area: Travel M-70/E. Lawrence Ave., turn right on M-66/M-79, turn left on westbound M-79 when M-66 continues. Take a right at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.

From the Lansing area: Travel I-96 East to I-69 South. Take exit 61 towards I-69-BR/Charlotte. Turn right on M-79/Lansing Rd. Turn right on M-79/M-66. Turn left on M-79 when M-66 continues on. Take a right at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.





FACILITY RENTAL CONTRACT

DATE OF RENTAL: ____/____/____

NUMBER OF PEOPLE EXPECTED: _____

ARRIVAL TIME: _____

DEPARTURE TIME: _____

FACILITY (CHECK THOSE THAT APPLY): Church & Church Basement (\$500-\$600) _____ Church Basement Only (4 Hours \$75-\$100) _____

Pavilion 1-220 Guests (\$150-\$200) _____ Pavilion 220+ Guests (\$300-\$400) _____ Mini Shelter East (\$75-\$100) _____

Mini Shelter West (\$75-\$100) _____ Walnut Grove (\$150-\$200) _____ Village Green (\$500-\$600) _____

Township Hall (4 Hours \$75-\$100) _____ Gas & Steam Barn (\$1,300-\$1,500) _____ Beer/Wine Permit (\$50) _____

Extra Hours at Church Basement or Township Hall (\$35-\$50 per hour: See rental packet)# _____ x \$35-\$50=\$ _____

Hours at Park After Close (\$30/each) # _____ x \$30 =\$ _____

Moving Picnic Tables or Additional Picnic Tables (\$15/each \$150 Max) # _____ x \$15 =\$ _____

TOTAL RENTAL FEE(S) ENCLOSED: \$ _____

GROUP NAME TO REFER TO AT PARK: _____

ACTIVITY: Wedding _____ Reception _____ Company Picnic _____ Family Reunion _____ Other _____

Contact Person at Rental Site: _____

Email Address: _____

Address: _____ **Zip Code** **REQUIRED & MUST MATCH PAYMENT:** _____

Daytime Phone Number: (_____) _____ **Evening Phone:** (_____) _____

Additional Rental Information: _____

INDEMNIFICATION AGREEMENT

I, _____, agree to defend and indemnify and hold harmless Charlton Park and the County of Barry from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from Charlton Park and the County of Barry sustained by any person whomsoever and which the performance of the contract and regardless of which claim, demand damage, loss, cost of expense is caused in whole or in part by the negligence of the undersigned, or by third parties or by the agents, servants, employees, or factors of any of them.

CANCELLATION POLICY: Payment is due to Charlton Park, postmarked no later than seven (7) working days from date of reservation was placed. Failure to meet postmarked date will automatically result in cancellation of your reservation. If payment is received by date, and reservation is cancelled at least six months prior to reservation date, reservation fee will be refunded. Otherwise, no refunds are given.

I have read and agree to the rules contained in this Rental Site Reservation/Alcohol Permit Rules. Your signature is provided by typing your name and the date.

Signature _____ Date _____

PLEASE RETURN THIS FORM WITH YOUR PAYMENT. PAY ONLINE AT <https://www.govpaynow.com/gps/user/plc/7997> OR MAIL CHECK OR MONEY ORDER TO PARK USING ADDRESS ABOVE