



## RENTAL AMENITIES & POLICIES

~PARK RENTALS OCCUR FROM APRIL 1 – OCTOBER 15, ANNUALLY~

**WALNUT GROVE RENTALS** - RATE: Barry County Resident: \$150.00 for the day. Non-resident, \$200.00 for the day.

### **AMENITIES:**

1. Parking is available on the Events Green, east of Walnut Grove, or at the Upjohn Administrative Building.
2. Flush toilet restrooms with drinking fountain is located adjacent to the Walnut Grove, in the white frame building. If you have any problems during your rental, contact the Security/Maintenance personnel on Park grounds.
3. Electric is available at this site. There are forty (40) picnic tables at this site, seating ten (8) guests each for a total of four hundred (320) guests. If your group requires more seating, you will need to bring additional tables and chairs or have your guests bring lawn chairs. If you request Picnic tables to be moved in the Walnut Grove to accommodate your needs, there is a \$15.00 per table fee (\$150 maximum). This service must be scheduled at least five (5) business days in advanced. Time to be arranged by Park Office.
4. Temporary signs may be erected on Charlton Park grounds, either at the main gate, the ticket booth, or at your rental site, signs can be on a wood or wire frame to be put in the ground and must be removed at the end of your visit. **Use of tacks, staples and nails at the structure is strictly prohibited.**

### **POLICIES:**

1. Barry County Ordinance **prohibits liquor** in the Park, **along with glass beverage containers**. Keg/Can beer and/or box wine **will be allowed by permit only**, Permit fee is \$50.00 (See Site Rules Below) and only in conjunction with rental of Walnut Grove.
2. If popcorn will be served at your rental, care should be taken to keep all popcorn out of the Village Buildings.
3. Tents – Lessee may wish to have a tent available in the event of inclement weather. If you plan on using a tent at your rental site, Charlton Park Staff **must approve** the location in advance of your rental. Tent set-up and tent tear-down must be completed on your rental day (no sooner than 8:00 am and no later than 8:00 pm, or one hour prior to dusk, on the same day). Pre-approval of Park Office required for leaving tents or other belongings overnight. **Park is not responsible for damage or loss to lessee's items.**
4. If you are using electricity to amplify a P.A. system or music, Park reserves the right to ask you to turn it off during a Village Church service, or to turn it down or off if it is disturbing Village visitors.
5. No grills are available, so you will need to bring your own. Barry County Ordinance prohibits open or ground fires without prior permission of Park Office.

## Charlton Park Driving Directions and Map

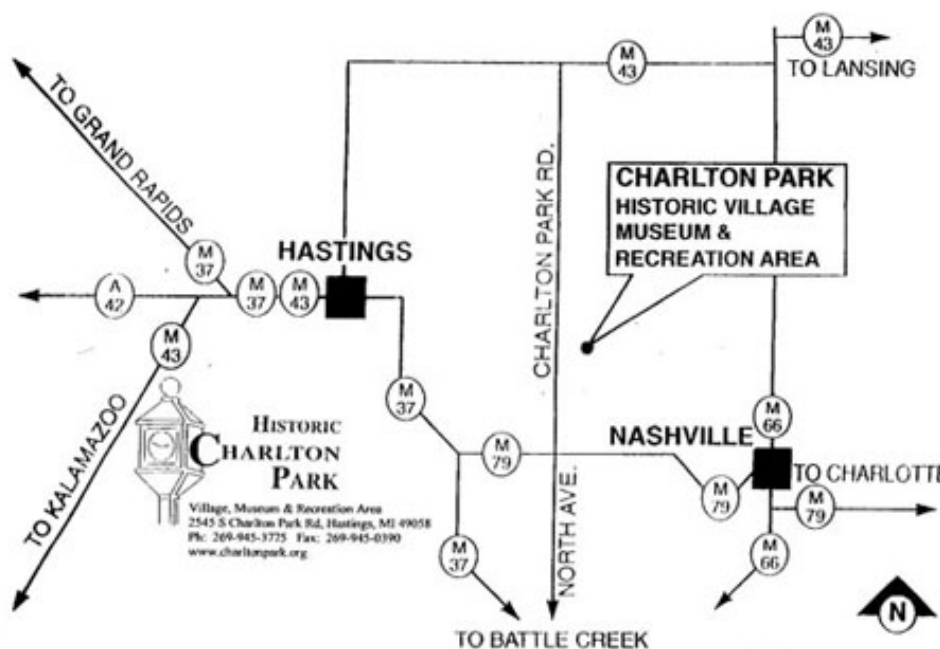
*From the Grand Rapids area:* Travel southbound on Broadmoor (M-37) to downtown Hastings, turn right on Broadway, left on Green St., and right on Hanover at the blinking light. A mile later, take a left onto eastbound M-79, past the red barn on the left. A mile down M-79 take a left at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.

*From the Kalamazoo area:* Travel M-43 to M-37 in Hastings. Turn right on Broadway, left on Green St., and a right on Hanover at the blinking light. A mile later, take a left onto eastbound M-79, past the red barn on the left. A mile down M-79 take a left at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.

*From the Battle Creek area:* From M-37: Travel north on M-37, turn right onto eastbound M-79, take a left at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge. From M-66: Go North on M-66, turn left on westbound M-79, take a right at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.

*From the Charlotte area:* Travel M-70/E. Lawrence Ave., turn right on M-66/M-79, turn left on westbound M-79 when M-66 continues. Take a right at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.

*From the Lansing area:* Travel I-96 East to I-69 South. Take exit 61 towards I-69-BR/Charlotte. Turn right on M-79/Lansing Rd. Turn right on M-79/M-66. Turn left on M-79 when M-66 continues on. Take a right at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.





*Village, Museum & Recreation Area*  
2545 S. Charlton Park Rd. Hastings, MI 49058  
269-945-3775  
www.charltonpark.org

## FACILITY RENTAL CONTRACT

DATE OF RENTAL: \_\_\_\_/\_\_\_\_/\_\_\_\_

NUMBER OF PEOPLE EXPECTED: \_\_\_\_\_

ARRIVAL TIME: \_\_\_\_\_

DEPARTURE TIME: \_\_\_\_\_

**FACILITY (CHECK THOSE THAT APPLY):** Church & Church Basement (\$500-\$600) \_\_\_\_\_ Church Basement Only (4 Hours \$75-\$100) \_\_\_\_\_

Pavilion 1-220 Guests (\$150-\$200) \_\_\_\_\_ Pavilion 220+ Guests (\$300-\$400) \_\_\_\_\_ Mini Shelter East (\$75-\$100) \_\_\_\_\_

Mini Shelter West (\$75-\$100) \_\_\_\_\_ Walnut Grove (\$150-\$200) \_\_\_\_\_ Village Green (\$500-\$600) \_\_\_\_\_

Township Hall (4 Hours \$75-\$100) \_\_\_\_\_ Gas & Steam Barn (\$1,300-\$1,500) \_\_\_\_\_ Beer/Wine Permit (\$50) \_\_\_\_\_

Extra Hours at Church Basement or Township Hall (\$35-\$50 per hour: See rental packet) # \_\_\_\_\_ x \$35-\$50 = \$ \_\_\_\_\_

Hours at Park After Close (\$30/each) # \_\_\_\_\_ x \$30 = \$ \_\_\_\_\_

Moving Picnic Tables or Additional Picnic Tables (\$15/each \$150 Max) # \_\_\_\_\_ x \$15 = \$ \_\_\_\_\_

**TOTAL RENTAL FEE(S) ENCLOSED: \$ \_\_\_\_\_**

**GROUP NAME TO REFER TO AT PARK:** \_\_\_\_\_

**ACTIVITY:** Wedding \_\_\_\_\_ Reception \_\_\_\_\_ Company Picnic \_\_\_\_\_ Family Reunion \_\_\_\_\_ Other \_\_\_\_\_

**Contact Person at Rental Site:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Zip Code** **REQUIRED & MUST MATCH PAYMENT:** \_\_\_\_\_

**Daytime Phone Number:** (\_\_\_\_\_) \_\_\_\_\_ **Evening Phone:** (\_\_\_\_\_) \_\_\_\_\_

**Additional Rental Information:** \_\_\_\_\_

## INDEMNIFICATION AGREEMENT

I, \_\_\_\_\_, agree to defend and indemnify and hold harmless Charlton Park and the County of Barry from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from Charlton Park and the County of Barry sustained by any person whomsoever and which the performance of the contract and regardless of which claim, demand damage, loss, cost of expense is caused in whole or in part by the negligence of the undersigned, or by third parties or by the agents, servants, employees, or factors of any of them.

**CANCELLATION POLICY:** Payment is due to Charlton Park, postmarked no later than seven (7) working days from date of reservation was placed. Failure to meet postmarked date will automatically result in cancellation of your reservation. If payment is received by date, and reservation is cancelled at least six months prior to reservation date, reservation fee will be refunded. Otherwise, no refunds are given.

I have read and agree to the rules contained in this Rental Site Reservation/Alcohol Permit Rules. Your signature is provided by typing your name and the date.

Signature \_\_\_\_\_ Date \_\_\_\_\_

PLEASE RETURN THIS FORM WITH YOUR PAYMENT. PAY ONLINE AT <https://www.govpaynow.com/gps/user/plc/7997>  
OR MAIL CHECK OR MONEY ORDER TO PARK USING ADDRESS ABOVE